

## **(Senior) Policy Analyst – Transnationalisation & Strategic Analysis**

Transnationalisation is the newest programme in the EPC and is dedicated to connecting think tanks and civil society across Europe with decision-makers and stakeholders in Brussels. We are seeking a **(Senior) Policy Analyst** who would report to the Head of Programme, Johannes Greubel, and work closely with Fabian Zuleeg, the EPC Chief Executive, and Janis Emmanouilidis, the EPC Director of Studies, on strategic big picture analysis, including the consequences of the watershed moment of Russia's invasion for the future of Europe.

### **Profile**

- Strong interest in European affairs and commitment to European integration;
- University degree in political and social sciences, international affairs, law, economics, or history
- At least three years of proven expertise on EU institutional and governance issues, European geopolitics and/or political sciences;
- Demonstrated ability to research, write and present high-quality policy analysis;
- Experience in fundraising and managing complex projects to successful delivery;
- Excellent analytical, writing and communication skills are a must;
- Ability to engage, convene and network with people from different disciplines, cultures, and backgrounds;
- Proven experience working with senior managers and high-level decision-makers;
- Ability to work independently as well as in a multi-disciplinary team;
- Dynamic, flexible, reliable and attentive to detail;
- Fluent in English, fluency in at least one other major European language is desirable;
- Knowledge of research and statistical methods is a plus.

### **Main duties**

- Development and implementation of the EPC's transnationalisation activities;
- Developing big picture projects, research and writing strategic policy analyses, together with Fabian Zuleeg and Janis Emmanouilidis, aimed at addressing the fundamental strategic questions for Europe;
- Managing ongoing projects or developing future ones, including producing new ideas and taking the initiative on projects and activities, as well as contributing to the organisation of the Transnationalisation Programme;
- Overseeing/organising and moderating events (drafting event proposals, invitations and programmes, identifying and contacting speakers);
- Liaising with national think tanks and interested stakeholders, building EPC's network of think tanks across Europe;
- Supporting/leading fundraising activities for the Programme in the relevant policy areas.

The post will remain open until Wednesday 30 August, with a first analysis of applications on Wednesday 16 August. Interviews and recruitment will take place on a rolling basis. For more details about how to apply, see below.

### **How to Apply**

Candidates who meet the requirements should send by e-mail a **one-page motivation letter addressed to Emma Woodford, EPC Chief Operating Officer, together with a CV, each in PDF format**, to [cv@epc.eu](mailto:cv@epc.eu)

The email should include the **name of the position, the programme, and your name and surname in the subject line**, for example, Project Manager Connecting Europe Name Surname.

**All applicants are warmly invited to include writing samples. Applicants to the communications position, please include your attachments together with CV and motivation letter.**

*The EPC is an equal opportunities employer. We value diversity and particularly encourage applicants from groups of society that are not well represented in Brussels think tanks, Brussels-based civil society or European policy making.*

*All applicants will be sent a diversity survey upon receipt of your application. The data will be confidential and only used for our internal monitoring purposes. **Please do not include a photograph in your application.***

***In view of the expected high number of applications, please note that we will only be able to contact shortlisted candidates.***